

**The Kentucky Board of Interpreters for the Deaf and Hard of Hearing  
June 5, 2009**

A meeting of the Kentucky Board of Interpreters for the Deaf and Hard of Hearing was held at the Division of Occupations and Professions, 911 Leawood Drive, Frankfort, KY on June 5, 2009.

**Members Present**

Artie Grassman, Chair  
Timothy Owens – Vice Chair  
Teresa Moon- Flaherty  
Daniel Roush

**Occupations and Professions**

Wil King, Board Administrator  
Jeff Boler, Board Administrator  
Frances Short, Division Director  
Barbara Rucker, Admin. Section Supv.

**Members Absent**

Russell Anderson  
Dr. Joyce Wilder  
Hunter Bryant

**Others**

Michael West, Assistant Attorney General  
Jeremy Sceifers – Interpreter  
Tammy Cantrell - Interpreter

Artie Grassman, Board Chair called the meeting to order @ 10:23 AM/EST

**Approval of Minutes**

The board reviewed the minutes from the April 8, 2009 meeting. Mr. Owens made a motion to approve the minutes (**with corrections**). Daniel Roush seconded the motion, motion carried.

**Financial Statement**

The board reviewed the financial statement dated *July 1, 2008-March 31, 2009*. Mr. Owens made a motion to approve the statement as presented. The motion, seconded by Mr. Roush, motion carried.

**Director's Report**

Ms. Short gave an updated summary of the new things that are going on within the division; we are moving all the date bases to go under the Public Protection Cabinet(PPC) website, Jeff Boler will be responsible for this action. Kentucky Interactive will be updating the division's licensee database to bring the process of filling out applications, renewals, this will be a faster method to allow us to go paperless to ensure better accuracy, we have a June 16<sup>th</sup> meeting @ 1pm with them(KI) & all Board Chair's to discuss this process. Ms Short also gave a brief overview of the telephone situation that is in the process of being updated as well. Ms Short introduced Wil King, as the new board administrator taking over duties from Karen Lockett.

**Licensure Status Report**

The board reviewed the Licensure Status Report dated June 5, 2009. No action was taken.

## **Board Chair Report**

Artie – discussed questions that she has received;

- Temporary Licensee to Full Licensee with the need to document CEU's.
- Written tests results, time frame to apply before expired.
- Exempt's – 1<sup>st</sup> & beyond, what has occurred, what is needed to file for renewals.
- What are the requirements for P-12? Passed written test, can they qualify for comm. work
- Change of Status, extension for more time to practice.
- RID elapse, updating CEU's- Do they stop interpreting?.

## **Old Business**

Awaiting response on one (1) complaint, tabled until next meeting.

## **New Business**

Teresa Moon Flaherty submitted a new checklist to be used for renewals, extensions, etc.

It is to be used & attached to the applications during board review.

Questions were asked;

- Non-Degree – Community
- ITP Graduates, if going to the next cycle section.

\*\*Mr. Roush made a motion to the Board Chair to communicate with the Governor's Office (Ms Hollis Rosenstein) that Mr. Owens fill the position of consumer as per KRS 309.302, seconded by Ms Flaherty, motion carried.

## **Complaints**

Complaint (0901) Ongoing Pending/Settlement Agreement

Complaint (0902) Ongoing

At 11:40 AM/EST Ms Flaherty made a motion to go into Executive Session to discuss complaint #0901 – KRS 61.810 (j). Mr. Roush seconded the motion, motion carried.

At 11:52 AM/EST Mr. Roush made a motion to come out of Executive Session. Ms Flaherty seconded the motion, motion carried.

Mr. Roush made a motion to have counsel file five administrative complaints, to be signed by the board chair. (#09-02/#09-03/#09-04/#09-06/#09-07)Ms. Flaherty seconded the motion, motion carried.

## **Policy Committee**

Letters were given board chair dated December 2008, for policy members to be organized within agencies listed. Board Chair Artie Grassman will handle this and give update at next board meeting.

### **Definition: Role of Interpreter**

Mr. Roush spoke on the issue of “Role/Function” & “Ethics” both subjects require 8 hours of CEU’s for licensing. A review was made of the laws & regulations dated Sept. 2006, pages 7 & 8. Questions were asked if Registry of Interpreters for the Deaf (RID) if they had information pertaining to this question. Discussion was also introduced if the Policy committee needed to review CEU’s .

### **Applications for Licensure**

The following have submitted applications, extensions, ect.. for board approval; Mr. Owens made a motion to Approve, Defer and Terminate the following. Ms. Flaherty seconded the motion, motion carried.

- Sandra Thompson-**Approved**
- Pilar Jones-**Deferred**
- Pamela Smith-**Approved**
- Amy Adkins-**Deferred**
- Vicki Brown-**Approved**
- Tracy Kroencke-**Approved**
- Annette Myers- **Deferred**
- Julie Piechocki- **Approved P-12 only**
- Sarah Williams- **Approved**
- Russell Anderson- Awaiting Pymt/Deferred CEU’s Motion made by Mr. Owens, seconded by Ms Flaherty, motion carried.

The Following were reviewed for **Audit**:

- Marcella Early- **Approved**
- Bonnie Pickett- **Approved**
- Rande McCury-**Approved**

### **Approval for Travel and Per Diem**

Mr. Owens made a motion to approve travel/ per diem for today’s meeting. Mr. Roush seconded the motion, motion carried.

### **Scheduled Meetings**

The next meeting will be **August 31, 2009** beginning at 10:00 a.m. at the Division of Occupations and Professions located at 911 Leawood Drive, Frankfort, Kentucky

With no further business to conduct, the board adjourned at 1:30 PM/EST. Mr. Owens made the motion to adjourn, Mr. Roush seconded the motion, motion carried.

Approved

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Artie Grassman  
Board Chair